

Safeguarding Statement

Drafted By	DFBO
Review By	Trust Board
Status & Review Cycle	Annual
Next Review Date	Spring 2026

Safeguarding Statement

Tandridge Learning Trust (TLT) recognises its moral and statutory responsibilities to safeguard and promote the welfare of all pupils and expects all staff and volunteers to share this commitment. We are committed to provide a safe and welcoming environment in all our schools, where children are respected and valued. We are alert to the warning signs of abuse and neglect and follow robust procedures to ensure that children receive effective support, protection and justice. Child protection forms part of our safeguarding responsibilities.

Each TLT school has its own Child Protection and Safeguarding Policy and procedures in place, and these can be viewed on each school's website. All staff (including supply staff, volunteers and governors) must ensure that they are aware of these procedures.

Sometimes TLT schools may need to share information and work in partnership with other agencies when there are concerns about a pupil's welfare. We ensure that concerns about a pupil are discussed with his/her parents/carers first unless we have reason to believe that such a move would be contrary to the pupil's welfare.

Each TLT school has a Designated Safeguarding Lead (DSL). Contact details are published in the Safeguarding section on each TLT school website. The school DSL is the person responsible for all safeguarding within that school.

Here are links to each school website:

Bletchingley Village Primary School: [Bletchingley Village Primary School](#)

Felbridge Primary School: [Felbridge Primary School](#)

Hamsey Green Primary School: [Hamsey Green Primary School](#)

Hurst Green Infant School: [Hurst Green Infant School](#)

Tatsfield Primary School: [Tatsfield Primary School](#)

Warlingham School: [Warlingham School](#)

Woodlea Primary School: [Woodlea Primary School](#)

Safeguarding Guidance

If you are concerned about a child's welfare, please record your concern and any observations or conversations heard, and report to the appropriate Designated Safeguarding Lead (DSL) immediately. Do NOT conduct your own investigation. If your concerns relate to the actions or behaviour of a member of staff (which could suggest that they are unsuitable to work with children) then you should report this to the Head Teacher (or the Chair of Governors if the concern relates to the Head Teacher) who will consider what action to take. If your concern is regarding a member of the TLT Shared Services, you should report your concerns to Rebecca Plaskitt, Chief Executive of Tandridge Learning Trust (or James Pomfret/ Linda Harvey, Co-Chairs of Trustees, if your concern relates to the CEO). [To contact either the CEO or Chairs of Trustees of Tandridge Learning Trust telephone 01883 776677 or email \[info@tandridgelearningtrust.co.uk\]\(mailto:info@tandridgelearningtrust.co.uk\)](#).

James Pomfret is the Trustee responsible for Safeguarding. Please contact him on [01883 776677](tel:01883776677) or email info@tandridgelearningtrust.co.uk.

Recording of Information

Tandridge Learning Trust is aware that creation, maintenance and retention of child protection, safeguarding and CSA (Child Sexual Abuse) records must be carried out with the understanding that access to records may be required many decades after records are created. The Trust will ensure that safeguarding, child protection and CSA records are kept in line with the Trust Data Retention Policy and are written in such a way as to be intelligible in the future and without any additional knowledge of the school, its staff, pupils or systems. Staff will be trained in good practice. The Trust follows the IICSA (Independent Inquiry into Child Sexual Abuse) recommendations to retain records relating to CSA for 75 years. This applies to both staff and pupils.